

# Artist/Vendor Festival Application



## Strawberry Jazz Festival

Small Memorial Park  
Kankakee County Museum, Civic Auditorium

Sunday, June 7, 2015

11:00 a.m.-4:00 p.m.

Set-up 8:00am

Application deadline: April 11, 2015

Contact Name

\_\_\_\_\_

Organization/Business Name

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_

Phone / E-mail

\_\_\_\_\_

Describe what you will be selling / displaying

\_\_\_\_\_

\_\_\_\_\_

Vendor Vehicle Registration

Car Make                      Car Model

Color                              Year

License Plate #

**Office Use Only    Member? Yes / No**

Date app/payment received

# Artist/Vendor Festival Application

## Strawberry Jazz Festival and Fall Art Stroll

*Come celebrate the ARTS in Kankakee!*

### Booth Fees and Extras

	Non-Member	Member	Non-Profit*
Strawberry Jazz Fest	\$65.00	\$35.00	\$10.00
Fall Art Stroll	\$50.00	\$30.00	\$10.00

\*Non-Profit fee is for Members only

**Circle Festival choice; list total fees**                      \$ \_\_\_\_\_

### Strawberry Jazz Festival

Additional booth space @ fee above                      \_\_\_\_\_

Table(s) @ \$10 each (available indoor only)                      \_\_\_\_\_

Electricity (available indoor only) @ \$10                      \_\_\_\_\_

### Fall Art Stroll

Additional booth space @ fee above                      \_\_\_\_\_

Table(s) @ \$10 each (available Depot only)                      \_\_\_\_\_

Electricity (available indoor only) @ \$10                      \_\_\_\_\_

**Amount Enclosed**                      \$ \_\_\_\_\_

**Check Number**                      \_\_\_\_\_

### I would prefer:

- Indoor (limited availability; shared space with entertainment)
  - Outdoor space
- \*\*\*\*\*

\*Food vendor application available at  
communityartscouncil.org

### Mail application and payment to:

Community Arts Council, Inc.  
P.O. Box 562  
Kankakee, IL 60901  
ATTN: Festival Committee

# Artist/Vendor Festival Application



## Historic Downtown

Kankakee Depot

Sunday, September 13, 2015

11:00am – 4:00pm

Set-up: 8:00am

Application deadline: August 1, 2015

Contact Name

\_\_\_\_\_

Organization/Business Name

\_\_\_\_\_

Address

\_\_\_\_\_

\_\_\_\_\_

Phone / E-mail

\_\_\_\_\_

Describe what you will be selling / displaying

\_\_\_\_\_

\_\_\_\_\_

Festival applications are also available on our website – communityartscouncil.org – with booth fees payment via PayPal at time of application submission. Mailed festival applications must be accompanied by booth fees in the form of a check or money order made payable to Community Arts Council, Inc.

**Office Use Only    Member? Yes / No**

Date app/payment received

## Guidelines and Instructions

### Strawberry Jazz Festival and Fall Art Stroll

Please submit Festival application and booth fee(s) by April 11, 2015.

Membership dues are payable prior to April 1, 2015. Membership dues for 2015-2016 must be paid to obtain reduced festival booth fees. Please submit separate checks for festival fees and membership fees.

If you are interested in becoming a Community Arts Council member, please complete the application form available on our website at [communityartscouncil.org](http://communityartscouncil.org).

New vendor applicants are required to submit photos of their art/craft in jpeg format via e-mail to [maryk-noble@comcast.net](mailto:maryk-noble@comcast.net) by April 11, 2015. A committee of practicing artists, art educators and/or CAC staff will review all submitted images. All rejected applications will be refunded the booth fee. Please see Festival Participation Policies for further detail.

Festival applications are also available on our website – [communityartscouncil.org](http://communityartscouncil.org) – with booth fees payment via PayPal at time of application submission. Mailed festival applications must be accompanied by booth fees in the form of a check or money order made payable to:

Community Arts Council, Inc.

P.O. Box 562

Kankakee, IL 60901

815.933.ARTS (2787) [communityartscouncil.org](http://communityartscouncil.org)



## Festival Participation Policies

All work must be created by the exhibiting vendor. The CAC reserves the right to exclude any work it deems unsuitable for display. All rejected applications will be refunded the booth fee. Upon vendor arrival, committee members will review the booths and can ask the vendors to remove items not meeting the criteria of the show.

### Booth space:

- Inside spaces are 8 x 6. 1 table & 2 chairs are available to rent @ \$10. Tables, chairs, etc. not rented from CAC are the responsibility of the artist.
- Limited electrical outlets are available for \$10.00 (indoor only).
- Outside spaces are 10 x 10. All set up items (tents, chairs, tables, etc.) are the responsibility of the artist.
- Additional space may be purchased at appropriate fee.

### Vendors:

- Festival hours are 11:00am – 4:00pm Set up begins at 8:00am; if you arrive after 10:00am you will not be allowed to set up your booth and no refunds will be issued.
- All vehicles must be unloaded and moved to designated parking area by 10:30am

### Security:

Artists are responsible for their own equipment and artwork. CAC, the Strawberry Jazz Festival and the Fall Arts Stroll are not responsible for any loss, damage or stolen items.

### Use of Images:

By participating in the Community Arts Council Festivals, artists consent that their artwork images may be used for CAC publicity including social media.

## Artist Application

*Come celebrate the ARTS in Kankakee!*

### The Strawberry Jazz Festival

Small Memorial Park

Kankakee County Museum, Civic Auditorium

801 S. 8<sup>th</sup> Avenue, Kankakee, IL



Sunday, June 7, 2015

11:00 a.m.-4:00 p.m.

Set-up 8:00am

Application deadline: April 11, 2015

This family festival presents the talents of our local and regional musicians, artists, and crafters plus sweet strawberry desserts, and fresh strawberries. In 2014, 17,000 visitors attended.

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**Historic Downtown Kankakee Depot**

**197 S. East Avenue, Kankakee, IL**

Sunday, September 13, 2015

11:00 a.m.-4:00 p.m.

Set-up 8:00am

Application deadline: August 1, 2015

This art fair features fine arts and fine crafts as well as food and entertainment in a beautiful historic setting with activities recalling the Depot's past. In 2014, 10,000 people attended.